



Respectful, Responsible, Safe & Prepared

SCHOOL BOARD MEETING MINUTES July 22, 2021 Regular Meeting

Pursuant to the regulations, the regular Board meeting was held on the above date in the Waupaca High School Community Room and virtually via Google Meet, Live Stream, and by phone. The meeting was also broadcast on TV Channel 991.

The purpose of the Board Meeting Minutes is to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#)

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone and expressed his appreciation for everyone's flexibility regarding the date and time change for this meeting. He then asked Jody Pankratz to lead the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by President Stephen Johnson at 7:00 p.m. There was a short interruption to the online broadcasts during the meeting due to a network failure at the High School.

Roll Call:

Present in the WHS Community Room: Stephen Johnson, Dale Feldt, Steve Klismet, and Steve Hackett; Betty Manion was virtually present via Google Meet.
Excused: Mark Polebitski and Patrick Phair.

Also Present:

Present in the WHS Community Room: Ron Saari, Sandy Lucas, Mark Flaten, Laurie Schmidt, Michael Werbowski, Jen Erb, John Erspamer, Jody Pankratz, Carrie Naparalla, Trevor Leopold, Jamie Trzebiatowski, Hannah Rowe, and Sandra Robinson. Virtually present via Google Meet: Carl Hayek, Steve Thomaschefsky, Megan Sanders, and Mandi Salter.

Approval of Agenda:

Board President Johnson advised that he is removing Item #VII.C.3 from the Consent Agenda pending a meeting with the Administration and CEC Governance Council to clarify the method of funding and other information on that hire. A motion was made by Dale Feldt and seconded by Steve Hackett to approve the agenda as amended. The motion carried unanimously on a voice vote.

Public Comment:

None.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

Consent Agenda:

A motion was made by Dale Feldt and seconded by Steve Hackett to approve the items of the consent agenda as amended (with Item #VII.C.3 removed).

Minutes:

June 8, 2021, Regular Board Meeting
June 22, 2021, Special Board Meeting

Financial Reports:

Accounts Payable Approval: \$2,173,558.66, and Building Fund Payable: \$0.00

Cash Receipts: \$3,881,712.63

May Treasurer's Report – Total Cash per Reconciliation: \$9,366,519.44

June Treasurer's Report – Total Cash per Reconciliation: \$11,072,226.70

Budget to Actual Comparison by Fund Groups for May:

Fund 10 Ending Balance: \$10,316,553 [2019-2020: \$8,445,056]

Fund 21 Ending Balance: \$362,801 [2019-2020: \$7,499]

Fund 27 Ending Balance: -\$1,880,760 [2019-2020: -\$2,006,266]

Fund 38 Ending Balance: \$0 [2019-2020: \$0]

Fund 41 Ending Balance: \$70,256 [2019-2020: \$70,037]

Fund 49 Ending Balance: \$166,695 [2019-2020: \$188,221]

Fund 50 Ending Balance: -\$6,986 [2019-2020: -\$64,975]

Budget to Actual Comparison by Fund Groups for June:

Fund 10 Ending Balance: \$11,360,242 [2019-2020: \$9,943,928]

Fund 21 Ending Balance: \$327,339 [2019-2020: \$7,499]

Fund 27 Ending Balance: \$0 [2019-2020: \$0]

Fund 38 Ending Balance: \$0 [2019-2020: \$0]

Fund 41 Ending Balance: \$68,761 [2019-2020: \$70,063]

Fund 49 Ending Balance: \$166,696 [2019-2020: \$170,425]

Fund 50 Ending Balance: \$98,961 [2019-2020: \$0]

Updated Staffing Changes for 2021-2022

Resignations:

Isaac Pulchinski – CEC/WLC Music Teacher

Dorothy Servey – WHS Food Service Class 2

Robert Lewinski – Delivery Driver/Clerk

Stephanie Martinez – WLC Ed. Asst.

Beth Wohlrabe - .5 FTE WLC Secretary Class II

Hires – 2021-2022 School Year

Austin Moore - WMS Associate Principal

Evelyn Kabke - WMS School Counselor and District Wide Mental Health Navigator

Ashley Nelson – WMS Family and Consumer Science Teacher

Cory Scott – CEC/WLC Physical Education Teacher

Yvonne Brown – WLC 1st Grade Teacher

Carrie Hruby – WLC Ed. Asst.

Transfers/Changes

Molly Harris – WLC 1st Grade Teacher to WLC Kindergarten Teacher

Salary Step Changes

Jamie Trzebiatowski – 9M12 to 9M18

Student Academic Standards

Student Assessments Annual Notice

Special Education Service Provider Agreement

The motion carried unanimously on a roll call vote.

Communications:

Donation:

Mr. Saari advised that FVTC and Briggs & Stratton Company donated 15 Briggs & Stratton small engines to the WHS Technology Department. A motion was made by Steve Hackett and seconded by Steve Klismet to accept, with gratitude, the donation from FVTC and Briggs & Stratton Company as presented. The motion carried unanimously on a voice vote.

Grant:

Mr. Saari advised of a \$500 grant the District received from The CESA 6 Smart Thinking Foundation to help fund the CMS Mobile App.

District Administrator's Report:

Mr. Saari presented a short video from the FFA Convention in Madison and congratulated the FFA Team for being the National Chapter 1st Place Award Winner, which they have achieved 15 out of the last 19 years. Congratulations to all!

He advised that the Administration is currently working on a plan relating to the COVID protocols that will be in place this fall, including recommending masks as optional, and will present that at the August 10th regular Board meeting.

Mr. Saari introduced the new Athletic/Activities Director Trevor Leopold. Mr. Leopold advised that he is starting a new tradition – on August 18 from 5-7 p.m. he will be having a “Fall Kickoff” to get all the teams and parents together to meet the coaches and himself.

As of the September Board meeting, the District will no longer be using Google Meet for people to join School Board meetings. Instead, they will continue to be able to watch the Board meetings via live stream on YouTube and the WINS TV channel. In addition, documents will not be projected on the screen for people watching the live stream to see as they are available on our website.

Mr. Saari shared the Waupaca Social Media Marketing Videos Report, indicating that the first four rows of information pertain to the School District of Waupaca and the remaining rows to the City and other Chamber businesses. He asked that everyone please view the Chain to Main videos, in particular the videos promoting our School District which were created by our principals.

Mr. Saari advised that a Board Retreat will need to be scheduled to review the results of the School Perceptions Survey (self evaluation) as well as one regarding communication.

Lastly, he provided an update on the Grant Writer.

Election of Vice President:

Due to Board member Patrick Phair's resignation from the Office of Vice President of the Board, Steve Klismet nominated Dale Feldt as Vice President and Steve Hackett seconded the nomination. Board member Betty Manion suggested that the Board wait to elect a new Vice President until all of the members of the Board are present. Additional nominations were called and hearing no other nominations, the nomination of Dale Feldt as Vice President carried on a 4-1 voice vote, with Betty Manion voting no.

Monitoring:

School Improvement Plans including AGR Reports:

Director of Teaching and Learning Mark Flaten provided an update on the school improvement plans to improve student learning and ensure student success as outlined in the Making Learning Visible – Empowering Students Multi-Year Teaching and Learning Plan. It is a complex project and teams are at every level in this process. Many hours have been put in by teachers this summer to continue

prioritizing their content standards, deconstructing their prioritized standards into learning targets, and/or creating success criteria.

Mr. Flaten also provided the Achievement Gap Reduction (AGR) reports for the Waupaca Learning Center and the Chain Exploration Center. These reports look for growth measures and he added that the District's goals were met despite the challenges related to COVID.

Board Reports:

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

July 28, 2021 – Building and Grounds Committee Meeting – 11:00 a.m.

August 10, 2021 – Regular Board Meeting – 5:15 p.m.

Board members Dale Feldt and Steve Klismet advised that they have been approached by members of the public to change the regular Board meeting start time from 5:15 p.m. to later in the evening, maybe to 6:00 p.m. Board President Johnson advised that because this item is not on the agenda, we cannot discuss it at this time. It is something that we can revisit possibly at the next regular Board meeting.

Review Monitoring Schedule:

The Board reviewed the 2020-2021 Board Monitoring Schedule and determined to keep it as is for the 2021-2022 school year, with the understanding that this is subject to any Board changes that may be made in the future. Mr. Saari also advised that the Administration will be coming forward with some changes so that it coincides with our strategic plan. Board President Johnson added that we need to keep in mind when possibly revising the schedule that the Budget item has to remain on the schedule for October.

Administration:

2021 At-Risk Report:

Director of Student Services Laurie Schmidt presented the statutorily required annual At-Risk plan for the School District identifying the children who are at risk of not graduating from high school and outlined a plan describing how the District will meet the needs of those students. She also provided a summary of the 2020-2021 At-Risk program.

A motion was made by Steve Hackett and seconded by Steve Klismet to approve the At-Risk plan as presented. The motion carried unanimously on a voice vote.

2020-2021 Seclusion and Restraint Report:

Ms. Schmidt also presented the District's annual Seclusion and Restraint Report listing the number of incidents for the 2020-2021 school year as is required pursuant to Wis. Act 125, and added that she is glad to see that the numbers are lowering.

Annual School Nursing Report with COVID Reflection:

School Nurse Jamie Trzebiatowski presented the annual School Health Summary report outlining the health services delivered by three registered nurses and four health aides throughout the District for the 2020-2021 school year outside of COVID-19 management. She also provided a report of the COVID-19 specific health services delivered during the 2020-2021 school year.

The Board expressed their gratitude and appreciation for everything the Health Services Staff does on an everyday basis. Nurse Trzebiatowski added that much work was done by every department during the past year to help our school community.

Updated GT Guidebook:

Director of Teaching and Learning Mark Flaten introduced the new Gifted and Talented Guidebook, which is just one example of our commitment to develop “all” of our students’ capabilities and confidence. The current handbook needed a lot of revisions so rather than doing a redline version of a revised handbook, this extensive Guidebook was created. He also expressed his appreciation to the GT team for all of their work in putting this together. Mr. Flaten noted that the evaluations aspect still needs to be completed to meet the needs of our exceptional students. No changes to the Guidebook will be needed, however, when the evaluation tools are updated.

A motion was made by Dale Feldt and seconded by Steve Klismet to approve the new Gifted and Talented Guidebook as proposed. The motion carried unanimously on a voice vote.

Chain Exploration Center (CEC) Annual Report:

CEC Principal Carrie Naparalla presented the 2020-2021 Chain Exploration Center Annual Report highlighting certain accomplishments of the past year, enrollment and performance measures as required by the DPI, as well as reports from each of the committees. She added that because of COVID several virtual options were offered and many activities were moved outdoors. Ms. Naparalla also outlined the goals regarding PBL and PLP’s. In addition, the CEC is working on advising families on how to achieve their service learning goal.

Board member Betty Manion thanked Ms. Naparalla, the CEC Governance Council, and the advisors for their awesome work. She also advised that the WRCCS Conference is next week and encouraged the other Board members to check it out on the WRCCS website.

Adjournment:

A motion was made by Dale Feldt and seconded by Steve Klismet to adjourn the meeting at 8:00 p.m. The motion carried unanimously on a voice vote.

_____Date_____
Stephen Johnson, President
Board of Education

_____Date_____
Elizabeth Manion, Clerk
Board of Education